

## 1.13 Ethical Research Policy

It is the responsibility of the Burnaby Association for Community Inclusion (BACI) to safeguard and ensure the well-being of the children, adults, and families served by the Association. Therefore, BACI will not volunteer or involve the children, youth, adults, and families it supports in research projects without the explicit consent of those individuals and their appropriate supports.

It is also BACI's duty to protect and ensure the well-being of its employees. BACI will not involve its employees in research projects without their expressed consent.

All research activities must support the Mission, Vision, and Values of the Burnaby Association for Community Inclusion.

All research proposals and any changes to the research protocol must be reviewed and approved by the Executive Director.

A recognized external Ethics Committee (e.g. university, college, hospital) which follows the *Tri-Council Policy Statement: Ethical Conduct for Research Involving Humans* should approve the research proposal.

Research activities cannot put undue stress on the organization or any BACI stakeholders, such as increased workloads for employees. The research activities cannot interfere with service delivery or care for the children, youth, adults, and/or families. Also, the research activities cannot create additional burdens or undue financial stress for BACI or BACI stakeholders.

The BACI Board of Directors will be notified by the Executive Director when BACI participates in such research.