

PEOPLE SERVED PERSONAL FUNDS POLICY – PROCEDURE AND CONTRACTOR EXPECTATIONS

Whenever BACI contractors manage, or have access to, the personal funds of people they support, BACI expects contractors to act in a responsible and honest manner and will hold them accountable to do so.

Before allowing contractors access to the individuals' funds, BACI will:

- a) obtain consent from the individual to allow contractors to manage their personal funds;
and
- b) ensure that contractors are aware of, and compliant with, all applicable agreements relating to managing the individuals' funds, as established at the Shared Commitment meeting.